

Policy Number: 76-10
Last Revised: 10/2015

READMISSION REQUIREMENTS

- as courses completed at other postsecondary institutions the student has attended since the last enrollment at Seattle University.
3. Applicants who have been dismissed from other postsecondary institutions for academic reasons may not be readmitted to Seattle University for one calendar year following dismissal.

II. Graduate Students

Graduate students who have been absent from Seattle University for more than three consecutive quarters (excluding summer) must complete a readmission application and have official transcripts of interim academic work sent to the Graduate Admissions Office, meeting the individual program's application deadline. There is no fee for readmission to the same program. Applicants will be responsible for clearing all financial and administrative holds before registration is allowed. Readmitting students must still complete their graduate degree within 6 years of when the program of study originally began. If completion of the program is not possible in the six-year period, an exception must be filed to be granted an extension. Applications for readmission into a graduate program are reviewed by the department and the dean of the school which houses the program and notifications are sent by letter.

A. Graduate Students Seeking Readmission to the Same Program Who Have Not Attended Another Institution

1. Albers School of Business and Economics
 - As long as there are no file notes requesting departmental review, readmission applicants with a Seattle University GPA of 3.00 or better are able to be readmitted without departmental review for up to four years from the time of last enrollment. For students who have been away more than four years, the letter of readmission will instruct the student to meet with an adviser prior to registration.
2. Education (masters and educational specialist degrees) and Software Engineering:
 - Readmission applicants with cumulative grade point averages at or above 3.00 who have been enrolled within the past two calendar years are eligible for readmission. Those absent more than two years are subject to departmental review.
3. Educational Leadership (doctoral program)
 - Students must file a formal petition for a leave of absence and notify the program in writing of an intention to re-enroll. They will receive a registration appointment for four quarters after the last quarter of registration. After four quarters expires those on leave must file a formal readmission application and are eligible for readmission provided a letter of dismissal has not been issued from the department.
4. All other readmission applicants will be subject to departmental review in every

case. B. Graduate Students Seeking Readmission to the Same Program Who Have Attended

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Interim PostSecondary Institution

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07/83
12/86
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06/00
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